



**Expertise
at work**

Raffles means Freedom

We offer a complete suite of Corporate Secretarial services to ensure that processes in your corporation run smoothly and within the legal guidelines. These services extend to Singaporean companies, foreign companies establishing a branch or a representative office in Singapore and offshore companies.

Our Services

- ✦ Incorporation of Company
- ✦ Registration of Company
- ✦ Fulfilment of all requirements stipulated by the Accounting and Corporate Regulatory Authority (ACRA)
- ✦ Setting up, renewal and cessation of representative offices in Singapore
- ✦ Upgrading of office to a Singapore Branch or Company
- ✦ Provision of registered / correspondence address
- ✦ Provision of Secretarial Agent Services
- ✦ Deregistration of Company
- ✦ Formation and administration of offshore companies
- ✦ Establishment and management of offshore structures
- ✦ Appointment of the Company secretary, Nominee directors and Nominee shareholders